

## Council Contact Info

**Reeve – Bonnie Adams**  
[bonnieadams@xplornet.ca](mailto:bonnieadams@xplornet.ca)

### **Ward 1**

**Councillor – Dan Hughey**  
[hughey.dan@gmail.com](mailto:hughey.dan@gmail.com)

**Councillor – Terry Spence**  
[dtsponce@hotmail.com](mailto:dtsponce@hotmail.com)

### **Ward 2**

**Councillor – Eldon Stewart**  
[eldonstewart@hotmail.ca](mailto:eldonstewart@hotmail.ca)

**Councillor – Richard Dillabough**  
[dillabough.richard@gmail.com](mailto:dillabough.richard@gmail.com)

## Council Meetings

Regular Meeting of Council is generally held on the 2nd Tuesday of each month, commencing at 9 am. Agendas and Minutes for all meetings are located on the Municipal website.

[www.carlowmayo.ca](http://www.carlowmayo.ca)

## Administration Contact Information

### **Arlene Cox**

Clerk–Administrator/Deputy Treasurer  
613-332-1760 ext. 203

[clerk@carlowmayo.ca](mailto:clerk@carlowmayo.ca)

### **Jenny Snider**

Treasurer/Deputy Clerk-Administrator  
613-332-1760 ext. 201

[treasurer@carlowmayo.ca](mailto:treasurer@carlowmayo.ca)

### **Sabrina Prentice**

Administrative Assistant  
613-332-1760 ext. 202

[admin@carlowmayo.ca](mailto:admin@carlowmayo.ca)

### **Rob Elstone**

By-law Enforcement Officer  
613-332-1760

### **Our Staff are here to help you!**

We welcome your comments and/or concerns. Please contact us via telephone, email or by Appointment.

## Tax Billings

The Final 2016 Tax Bill is due in two installments:

First Installment - August 31, 2016

Final Installment - October 31, 2016

Payments may be made by any one of the following methods:

1	Financial Institution - Bank	Taxes may be paid at your bank branch. Original Tax Bill is required.
2	Telephone & Internet	Bank service charges may apply. Add us as one of your Payees. Please use your roll number as your account number.
3	Mail – Canada Post	Cheques or Money Orders made payable to: Township of Carlow/Mayo. 3987 Boulter Road, Boulter, ON K0L 1G0
4	After Hours Drop Off	Drop off your payment in Mail Slot at the Municipal office.
5	In Person	Municipal Office 3987 Boulter Road, Boulter, ON Cheque, Cash or Debit <b>*Credit Cards are not accepted*</b>

## Additional Information

### Interest

The Township of Carlow/Mayo's Tax Program posts all tax payments to any outstanding interest first, then to oldest outstanding tax amounts as recommended in government legislation.

### Change of Address

Please ensure you notify the Municipality in writing as soon as possible if there is a change of mailing address. Failure to receive a tax bill will not invalidate penalty and interest charges.

### Additional/Supplemental Tax Bills

You may receive additional or supplemental tax bills if there have been changes to your assessment (e.g. new house, renovations, demolitions, tax class and tax qualifier changes, assessment appeals, errors and omissions, etc.).

## Other Currencies

Payments made other than in Canadian funds will be applied against taxes owing at the exchange rate applicable on the day of receipt.

### NSF Cheques

NSF or any returned cheques are subject to a processing fee of \$25.00.

### Overdue Accounts

Penalty & Interest is set in accordance with the Municipal Act at a rate of 1.25% per month. Penalty & Interest will accrue on unpaid taxes commencing on the first day of each calendar month.

### Receipts

If you require a receipt to be mailed to you, please be sure to include a self-addressed, stamped envelope with your payment.

### Books

The Municipal Office still has copies of the book "Before the Memories Fade" for sale. The cost per book is \$20.00

### Library:

#### **Carlow/Mayo Public Library**

Librarian: Brenda Gabourie

124 Fort Stewart Road, Hermon ON, K0L1C0

Phone: 613.332.2544

Email: [library@carlowmayo.ca](mailto:library@carlowmayo.ca)

Tuesday - 5pm to 8pm

Thursday - 5pm to 8pm

Friday - 10am to 1pm

Saturday - 10am to 1pm

### Community Centre Rentals

Rentals of our Community Centres are handled through our Recreation Boards.

For **Carlow Community Centre** contact:

Dan Hughey – 613-332-6661

For **Mayo Community Centre** contact

Joy Husak – 613-332-1517

## 2016 Tax Rate Information

### **Property Assessment x Property Class Tax Rate = Your Taxes**

Example: on a residential property assessed at \$200,000, the 2015 taxes would have been:

\$200,000 X 0.01312339 = \$2,624.60

\$200,000, the 2016 taxes would be:

\$200,000 X 0.01297289 = \$2,594.58

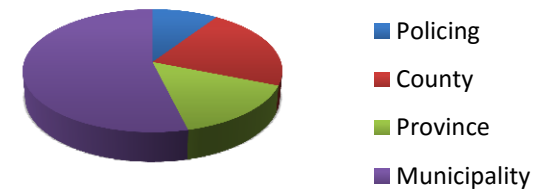
Due to the Province of Ontario's new reformed billing model, policing costs increased Municipal expenses by \$62,800 from 2014 to 2016.

**To reduce 911 calls, please report non-emergencies to:**

[www.opp.ca/reporting](http://www.opp.ca/reporting) or

1-888-310-1122

### **2016 Municipal Budget**



## Contact Information

### **Jenny Snider,**

Treasurer / Tax Collector

613-332-1760 ext. 201

[treasurer@carlowmayo.ca](mailto:treasurer@carlowmayo.ca)

### Property Assessment Questions

For all property assessment questions please contact MPAC

Phone 1-866-296-6722

Visit on line - [mpac.ca](http://mpac.ca)

Visit on line – [aboutmyproperty.ca](http://aboutmyproperty.ca)

Or in writing to: MPAC

PO Box 9808

Toronto, ON

M1S 5T9

## Building and Planning

The Building/Planning department's mandate is to promote development in compliance with the regulations established by the Ontario Building Code, the Municipality's Zoning Bylaw and other applicable Bylaws and Regulations.

If you plan to begin a construction project, **we recommend that you contact our office in your early planning stages** so we can help identify the steps for your consideration. This will help to avoid potential costly delays and disappointments.

## Contact Information

**Ed Whitmore**, Chief Building Official

613-332-8207 Office

[cbo@carlowmayo.ca](mailto:cbo@carlowmayo.ca)

**Jenny Snider**, Inspector/Assistant

613-332-8207 Office

613-334-8229 Cell

[cbo@carlowmayo.ca](mailto:cbo@carlowmayo.ca)

## Roads

### Contact Information

**Charles Mackey**, Road Superintendent

Garage: 613-332-4587

Emergency Cell: 613-334-5246

## 2016 Road Projects

The Roads Department for the Township of Carlow/Mayo are planning on completing the following projects in 2016:

1. Resurfacing Fort Stewart Road
2. Rehabilitation of a portion of A Guy Wilson Road
3. Road repair/resurfacing at Mayo Lake Road dig-out
4. Rehabilitation of a portion of Havergal Road
5. Road repair/resurfacing at Boulter Road dig-out

To report poor road conditions, downed trees, washouts, etc. Please call the municipal garage at 613-332-4587 or the municipal office at 613-332-1760.

## Fire Prevention Reminder

The Township of Carlow/Mayo does not have a fire department. The Township of Carlow/Mayo does have a Municipal Forest Fire Management Agreement with the Ministry of Natural Resources to extinguish grass, brush and forest fires. If you have or see a fire please call 9-1-1 for the appropriate authorities to be notified.

**FIRE BANS** –When a Fire Ban is in effect notices will be posted at our municipal office, both municipal waste sites, Cunningham's Country Store, Carlow Community Centre, Mayo Community Centre and on our web-site. What does a Fire Ban mean? A fire ban means absolutely No Open Air Burning. You cannot have a camp fire for cooking or warmth, you may not set off fireworks, you may not burn garbage, etc. If no Fire Ban is in effect then the regular rules apply. **April 1 to October 31** there is **No Day Burning Permitted** (except for cooking or warmth). Burning is **only** allowed between the hours of 7 p.m. and 7 a.m. **Please watch what and where you burn!**

Fire can spread quickly and when you least expect it. You may only have a few minutes to escape. That is why the Ontario Fire Code requires that all homes in Ontario have working smoke alarms. A smoke alarm on every level of your home can alert you and your family and provide you with the chance to escape. Remember, installing and maintaining smoke alarms is not only a good idea—it's the law. A working smoke alarm can double your chances of escaping a fire.

It is law in Ontario to install CSA-approved CO alarms outside sleeping areas. CO alarms are required by law to be replaced within the time frame indicated in the manufacturer's instructions and/or on the label on the unit.

Your Municipal Office does have CO /Fire Alarms for sale. These alarms have sealed lithium batteries that last 10 years from activation.

## Carlow/Mayo Waste Sites

**Only Residential/Landowners of the Municipality are Permitted Entry to the Carlow and Mayo Waste Disposal Sites. Waste Disposal Cards may be obtained at the Municipal Office.**

### Carlow Site

**7 Pinecrest Road**

Winter Hours (Nov 1- Apr 30)

Tuesday: 1:00 p.m. – 5:00 p.m.

Saturday: 10:00 a.m. – 4:00 p.m.

Statutory Holiday Monday: 10:00 – 4:00 p.m.

Summer Hours (May 1 – Oct. 31)

Tuesday: 2:00 p.m. – 7:00 p.m.

Saturday: 11:00 a.m. – 4:00 p.m.

Statutory Holiday Monday: 11:00 – 4:00 p.m.

**Please take all Electronic Waste to the Carlow Waste Site.**

### Mayo Site

**35844 Hwy 28E**

Winter and Summer Hours

Wednesday: 2:00 p.m. – 7:00 p.m.

Sunday: 11:00 a.m. – 4:00 p.m.

Statutory Holiday Monday: 11:00 - 4:00 p.m.

**The Mayo Waste Site has a Re-Use Centre for items that are too good for the landfill.**

**Your municipality is facing large cost increases to operate and prolong the life of your waste sites. You can help reduce costs and prolong the life by increasing the amount of material you recycle.**

**Hazardous Waste Drop-Off Dates**  
**Saturday, Aug 13<sup>th</sup>; & Sept 17<sup>th</sup>, 2016**  
**NO CHARGE!! 10:00 am to 3:00 pm**  
**Township of Faraday Public Works Yard**  
**29860A-B Hwy 28 South**



**3987 Boulter Road**  
**Boulter, ON K0L 1G0**

**613-332-1760**

**FAX 613-332-2175**

[www.carlowmayo.ca](http://www.carlowmayo.ca)

**Office Hours: Monday - Thursday**  
**9 a.m. to 5 p.m.**

## Quick Facts:

- **Population 892**
- **Household Count 683**
- **2016 Municipal Budget \$1,751,184.80**
- **Land Area 390.94 Square Km**
- **138.5 km of roads maintained year around (Surface Treated 78.5 km Gravel 60.0 km)**
- **30 km summer maintained roads**
- **3 Bridges & 2 Culverts**
- **2 Municipal Waste Sites**
- **1 Public Works Garage**
- **2 Recreational/Emergency Evacuation Centres**
- **Foster Lake Park – Summer - public boat launch, beach, picnic shelters, playground equipment, and outdoor washroom/change room facilities**
- **Foster Lake Park – Winter - outdoor skating rink, warm-up hut and outdoor washroom facilities**