

**THE CORPORATION OF THE TOWNSHIP OF CARLOW/MAYO**

**BY-LAW NO. 15-2017**

**BEING A BY-LAW TO AMEND BY-LAW NO. 16-2013 BEING A BY-LAW TO ESTABLISH A LIST INDICATING SERVICES AND ACTIVITIES SUBJECT TO FEES OR CHARGES AND THE AMOUNT OF EACH FEE OR CHARGE**

**WHEREAS** Part XII, Section 391 of the Municipal Act, R.S.O. 2001, authorizes a municipality and a local board to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control.

**NOW THEREFORE** the Corporation of the Township of Carlow/Mayo **ENACTS AS FOLLOWS:**

**1.0 ADMINISTRATION SERVICES**

	<b>Service or Activity</b>	<b>Fee</b>
1	Application to amend municipality's comprehensive zoning by-law	\$ 400.00
2	Rezoning application to remove holding placed on property in regards to potable water or removing holding placed on property in regards to extractive	\$ 100.00
3	Minor variance application	\$ 350.00
4	Photocopies Letter Size (Black & White)	\$ 0.15 per page
5	Photocopies Legal Size (Black & White)	\$ 0.25 per page
6	Photocopies Letter Size (Colour)	\$ 0.25 per page
7	Photocopies Legal Size (Colour)	\$ 0.35 per page
8	Long distance faxes	\$ 1.00 per page
9	Tax certificate	\$ 30.00
10	Zoning information	\$ 40.00
11	Copy of comprehensive zoning by-law	\$ 25.00
12	Compliance letters issued by the Chief Building Official	\$ 50.00
13	Administration research	\$ 50.00 minimum + \$25.00/½ hr.
14	NSF cheque administration fee	\$ 25.00
15	Entrance permit application fee/installation. (The owner is responsible for the purchasing and installation of the culvert at his own expense.)	\$ 100.00
16	911 driveway entrance new installations & replacement: blade : posts & hardware	\$ 15.00 \$ 27.00
17	Closing/purchasing of 66 foot road allowance	\$1000.00 deposit plus \$3.00 per foot
18	Special events license, non-refundable application fee	\$ 100.00 Plus deposit \$200.00 to \$1500.00
19	Classes of business subject to business licensing: - salvage wrecking yard license - dog kennel license	\$ 25.00 \$ 25.00
20	Request for information under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	Charges will apply in accordance with the MFIPPA

**2.0 WASTE DISPOSAL SERVICES**

	<b>Service or Activity</b>	<b>Fee</b>
	Recycling blue box purchase	\$ 10.00
	Construction/Demolition materials:	
	- Car trunk or small trailer	\$ 10.00 sorted, \$ 30.00 unsorted
	- Car & trailer or ½ ton truck	\$ 30.00 sorted, \$ 60.00 unsorted
	- ½ ton truck & trailer (including cube van & single axle)	\$100.00 sorted, \$200.00 unsorted
	- Single axle truck (duals) or dumpster	\$100.00 sorted, \$200.00 unsorted
	- Tandem axle truck or dumpster	\$125.00 sorted, \$300.00 unsorted
	- Tri-axle truck	\$200.00 sorted, \$450.00 unsorted

### 3.0 BUILDING DEPARTMENT SERVICES

Minimum Permit Fee-All Permits \$100.00 (except \$50.00 Demo Permits)

An Additional Administration Fee of \$50.00 will be added to all Permit Fees (except \$50.00 Demo Permits).

	Class of Permit	Fee
1	Residential Dwelling, Seasonal Dwelling, Hunt Camps	\$ 0.75 per sq. ft.
2	Wood stove, chimney & Plumbing permits	\$100.00
3	Renovations	\$ 50.00 plus 1% of construction cost
4	Garages, Accessory Buildings, Deck Permits	\$ 0.25 per sq. ft.
5	Farm Buildings	\$ 0.30 per sq. ft.
6	Commercial, Industrial, Institutional Buildings	\$ 0.50 per sq. ft.
7	Change of Use Permit	\$ 50.00 plus 1% of construction cost
8	Demolition Permit	\$ 50.00
9	Residential Sewage System Permit Class II, III Permit Fee Class IV, V Permit Fee Sewage System Repair Permit Fee	\$150.00 \$450.00 \$200.00
10	Swimming Pool Permit	\$100.00
11	Issuing Stop Work Order/ Order to Comply with Act of Building Code	\$ 50.00
12	Work Started without obtaining Permit	\$300.00
13	Re-inspections when work not completed upon original inspection	\$100.00
14	Other structures (towers, etc.)	\$ 8.00 per \$1000.00 construction value
15	Designated Structures (Retaining Walls)	\$100.00
16	Bi-Annual Renewal (all open permits)	\$100.00

### 4.0 CARLOW/MAYO COMMUNITY CENTRES SERVICES

	Service or Activity	Fee
1	Deposit required when rental contract is signed	\$100.00
2	Hall rental fee- Carlow Community Centre Mayo Community Centre	\$275.00 \$275.00
3	Family reunion, anniversary, birthday, wedding (NO BAR)	\$100.00
4	Wedding and baby shower – Carlow Community Centre Wedding and baby shower – Mayo Community Centre	\$100.00 \$ 50.00
5	Meeting rate for 1 hour – Mayo Community Centre only	\$ 25.00
6	Meeting rate for 2 hour – Mayo Community Centre only	\$ 50.00
7	Seniors events	N/C
8	Church and children events	N/C
9	Funeral luncheons and memorials	N/C
10	Ball field refundable deposit fee if property is left clean - Mayo community Centre only	\$ 75.00
11	Booth Rental - Mayo community Centre only	\$25.00 plus bring their own propane

### 5.0 CARLOW/MAYO PUBLIC LIBRARY SERVICES

	Service or Activity	Fee
1	Charge for non-residents of Carlow/Mayo to join the Carlow/Mayo Public Library	\$10.00 per family \$ 5.00 per senior, or single person
2	Photocopies	\$ 0.10 per copy \$ 1.50 per coloured copy
3	Computer print out	\$ 0.10 per sheet
4	Charge on overdue books	Flat rate of \$10.00

The required fee shall be submitted in the form of cash, cheque, interact or credit card with the application and/or when the service or activity is provided.

THAT this By-law repeals all previous By-laws/Resolutions/Schedules pertaining to same.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 14<sup>TH</sup> DAY OF MARCH 2017.**

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Bonnie Adams  
Reeve

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Arlene Cox  
Clerk-Administrator