

**Township of Carlow/Mayo**  
**Council Meeting Minutes**

**July 12, 2016**

**10:00 a.m.**

The Council of the Township of Carlow/Mayo met on Tuesday July 12, 2016 at the Municipal Council Chambers in the Township of Carlow/Mayo Municipal Office in Boulter for their regular council meeting with the following members present:

Reeve: Bonnie Adams

Councillors: Richard Dillabough, Dan Hughey, Terry Spence, Eldon Stewart

**Staff Present:**

Clerk-Administrator: Arlene Cox

Road Superintendent: Charles Mackey

Treasurer: Jenny Snider

Administrative Assistant: Sabrina Prentice

Administrative Assistant (Summer Student): Vanessa Liedtke

**Others Present:**

Ron Chadband, Pat Smith-Strom

Reeve Adams called the meeting to order at 10:00 a.m. and opened with a welcome to everyone in attendance.

**Agenda was reviewed as circulated.**

Moved By: Terry Spence

Seconded By: Dan Hughey

That the Council of the Township of Carlow/Mayo approves the agenda for the July 12, 2016 regular meeting of Council as circulated.

-Carried-

A disclosure of interest was declared by Reeve Adams regarding supplies for the flower beds at the municipal office in the general expenses for June 2016.

**Minutes from the June 14, 2016 regular meeting of Council were reviewed as circulated.**

Moved By: Terry Spence

Seconded By: Dan Hughey

That the Council of the Township of Carlow/Mayo approves the minutes from the June 14, 2016 regular meeting of Council as circulated.

-Carried-

**Business Arising from the Minutes**

- No business arising from the minutes.

**Public Forum**

- No person in attendance.

Moved By: Terry Spence

Seconded By: Dan Hughey

That the payroll for June 2016 in the amount of \$35,781.51 be passed for payment.

-Carried-

Moved By: Terry Spence

Seconded By: Dan Hughey

That the road expenses for June 2016 in the amount of \$73,518.45 be passed for payment.

-Carried-

**Staff Reports were reviewed and discussed as circulated.**

Moved By: Terry Spence

Seconded By: Dan Hughey

That the Carlow Community Centre Recreation Committee voucher no. 06-2016 in the amount of \$767.74 and the Mayo Community Centre Recreation Committee voucher no. 06-2016 in the amount of \$577.21 be passed for payment. -Carried-

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Moved By: Terry Spence  
That the general expenses for June 2016 in the amount of \$255,358.57 be passed for payment.  
-Carried-

Seconded By: Dan Hughey

Moved By: Terry Spence  
That the VISA voucher no. 06-2016 in the amount of \$383.89 and voucher no. 07-2016 in the amount of \$231.18 be passed for payment.  
-Carried-

Seconded By: Dan Hughey

Recessed for a break at 10:45 a.m. and returned at 10:55 a.m.

No committee reports received from the Carlow/Mayo Public Library Board, Carlow and Mayo Community Centre Recreation Committees; Bancroft & Area Community Policing Advisory Committee; North Hastings Economic Development Committee; Eastern Ontario Trail Alliance; Non-Motorized Trails Master Plan Committee, Rural Mayors' Forum of Eastern Ontario.

**Correspondence was reviewed and discussed as circulated.**

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo agrees to waive the building permit fees for the Mayo Community Centre, permit no. 16-2016 and the Carlow United Church, permit no. 27-2016.  
-Carried-

Seconded By: Eldon Stewart

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo agrees to employ Vanessa Liedtke for the summer student position as the Administrative Assistant for the 2016 summer season.  
-Carried-

Seconded By: Richard Dillabough

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo hereby accepts the Complaint Policy as presented.  
-Carried-

Seconded By: Eldon Stewart

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo agrees to pay the tuition fee for the Administrative Assistant to complete the MAP course through AMCTO.  
-Carried-

Seconded By: Richard Dillabough

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo hereby agrees to submit an application for funding under the Ontario 150 Community Capital Program to repair the electrical and apply vinyl siding on the Mayo Community Centre.  
-Carried-

Seconded By: Eldon Stewart

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo hereby agrees to submit an application for funding under the New Horizons for Seniors Program to replace the oil furnaces at both the community centres.  
-Carried-

Seconded By: Richard Dillabough

Moved By: Richard Dillabough  
That the Council of the Township of Carlow/Mayo hereby agrees to submit an application for funding under the Ontario Trillium Foundation Grant Program to finish paving the parking lots at the two community centres; pave the parking lot at the municipal office and if sufficient funding is available refinish/replace flooring at both community centres as needed.  
-Carried-

Seconded By: Eldon Stewart

Moved By: Eldon Stewart  
That the Council of the Township of Carlow/Mayo hereby agrees to receive and file the following correspondence and file all correspondence not dealt with by resolution:

Seconded By: Richard Dillabough

- Item number eleven – One inclusive -Carried-

