

Township of Carlow/Mayo
Council Meeting Minutes

June 12, 2018

9:05 a.m.

The Council of the Township of Carlow/Mayo met on Tuesday June 12, 2018 at the Municipal Council Chambers in the Township of Carlow/Mayo Municipal Office in Boulter for their regular council meeting with the following members present:

Reeve: Bonnie Adams

Councillors: Richard Dillabough, Dan Hughey, Terry Spence, Eldon Stewart

Staff Present:

Clerk-Administrator: Arlene Cox

Road Superintendent: Charles Mackey

Treasurer: Jenny Snider

Administrative Assistant: Sabrina Prentice

Others Present:

Mike Cannon, Pat Smith-Strom, Rick Urbanski

Reeve Adams called the meeting to order at 9:05 a.m. and opened with a welcome to everyone in attendance.

Agenda was reviewed as circulated.

Moved By: Terry Spence

Seconded By: Dan Hughey

That the Council of the Township of Carlow/Mayo approves the agenda for the June 12, 2018 regular meeting of Council as circulated.

-Carried-

No disclosure of interest declared.

Minutes from the April 25 and May 8, 2018 regular meetings of Council and minutes from the May 11 and June 2, 2018 emergency meetings of Council were reviewed as circulated.

Moved By: Richard Dillabough

Seconded By: Eldon Stewart

That the Council of the Township of Carlow/Mayo approves the minutes from the April 25 and May 8, 2018 regular meetings of Council and minutes from the May 11 and June 2, 2018 emergency meetings of Council as circulated.

-Carried-

Business Arising from the Minutes

- No business arising from the minutes.

Public Forum

- No person in attendance.

Staff Reports were reviewed and discussed as circulated.

Moved By: Richard Dillabough

Seconded By: Eldon Stewart

That the payroll for May 2018 in the amount of \$37,016.56 be passed for payment.

-Carried-

Moved By: Richard Dillabough

Seconded By: Eldon Stewart

That the road expenses for May 2018 in the amount of \$19,818.67 be passed for payment.

-Carried-

Moved By: Eldon Stewart

Seconded By: Richard Dillabough

That the Council of the Township of Carlow/Mayo declares the 2000 International Tandem Truck, including plow and wing, as surplus equipment therefore to be sold "as is" and "where is".

-Carried-

Page Two
Minutes of June 12, 2018 Council Meeting

Moved By: Dan Hughey
That the Council of the Township of Carlow/Mayo accepts staff decision, as directed, to employ Matthew Shannick for the summer student position, for Parks and Recreation Maintenance, for the year 2018.
-Carried-

Seconded By: Terry Spence

Moved By: Richard Dillabough
That the Carlow Community Centre Recreation Committee voucher no. 05-2018 and the Mayo Community Centre Recreation Committee voucher no. 319 be passed for payment.
-Carried-

Seconded By: Terry Spence

Moved By: Terry Spence
That the general expenses for May 2018 in the amount of \$74,880.67 be passed for payment.
-Carried-

Seconded By: Richard Dillabough

Moved By: Eldon Stewart
That the VISA voucher no. 5-2018 in the amount of \$1,722.94 be passed for payment.
-Carried-

Seconded By: Terry Spence

Recessed for a break at 10:00 a.m. and returned at 10:20 a.m.

Correspondence was reviewed and discussed as circulated.

No committee reports received from the Bancroft & Area Community Policing Advisory Committee; North Hastings Arena Commission; Eastern Ontario Trail Alliance; Non-Motorized Trails Master Plan Committee.

Moved By: Terry Spence
That the Council of the Township of Carlow/Mayo accepts Greenview Environmental Management Limited proposal dated May 4, 2018, Proposal File: P18-0504, in the amount of \$40,700.00 plus applicable taxes, for professional consulting and engineering services for the preparation of an updated Asset Management Plan and related studies, in accordance with Ontario Regulation 588/17.
-Carried-

Seconded By: Dan Hughey

Moved By: Richard Dillabough
Be it resolved that the Council of the Township of Carlow/Mayo directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the preparation of an updated Asset Management Plan;

Seconded By: Eldon Stewart

Be it therefore resolved that the Township of Carlow/Mayo commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Road Need Study
- Buildings and Facilities Study
- Vehicles, Machinery, and Equipment Study
- Strategic Asset Management Policy
- Asset Management Plan

Be it further resolved that the Township of Carlow/Mayo commits a maximum of \$12,500.00 from its budget toward the costs of this initiative.
-Carried-

Moved By: Dan Hughey
Be it resolved that the Council of the Township of Carlow/Mayo declares that developing a Community Safety Well Being Plan is a priority and that staff will participate in the process of developing a North Hastings Plan.
-Carried-

Seconded By: Terry Spence

Moved By: Richard Dillabough
That the Council of the Township of Carlow/Mayo supports the Municipality of East Ferris resolution dated April 24, 2018 regarding wildlife animals.
-Carried-

Seconded By: Dan Hughey

Page Four
Minutes of June 12, 2018 Council Meeting

Moved By: Dan Hughey

Seconded By: Terry Spence

That the Council of the Township of Carlow/Mayo hereby directs staff to carry out directions given in in-camera session unless otherwise dealt with.

-Carried-

Moved By: Richard Dillabough

Seconded By: Eldon Stewart

That the Council of the Township of Carlow/Mayo adjourn at 3:00 p.m. to meet again on August 14, 2018 at 9:00 a.m. for a regular meeting of Council at the Township of Carlow/Mayo Municipal Office or at the call of the Reeve.

-Carried-

Bonnie Adams
Reeve

Arlene Cox
Clerk-Administrator