

Township of Carlow/Mayo
Council Meeting Minutes

November 16, 2020

6:00 p.m.

The Council of the Township of Carlow/Mayo held a regular monthly council meeting on Monday November 16, 2020 at 6:00 p.m. in person at the Carlow Community Centre and electronic via Zoom with the following members present:

Council:

Mayor: Bonnie Adams

Councillors: Mike Cannon, Richard Dillabough, Dan Hughey, Eldon Stewart

Staff:

Clerk-Administrator: Arlene Cox

Road Superintendent: Charles Mackey

Treasurer: Jenny Snider

Administrative Assistant: Sabrina Prentice

Placement Student: Kayla Wiechenthal

Others Present:

Cecil Andrus, Angela Armstrong, Chris Armstrong, Gay Kaine, Zita Knoebelreiter, Mervyn Kuno, Mike Riley, Natasha Secord, Pat Smith-Strom, Ryczard Urbanski, Sharon Wang

Mayor Adams called the meeting to order at 6:00 p.m. and welcomed everyone in attendance.

Agenda was reviewed as circulated.

Moved By: Mike Cannon

Seconded By: Dan Hughey

That the Council of the Township of Carlow/Mayo adopts the agenda for the November 16, 2020 regular meeting of Council as circulated.

-Carried-

No disclosure of pecuniary interest declared.

Minutes from the October 13, 2020 regular meeting of Council were reviewed as circulated.

Moved By: Richard Dillabough

Seconded By: Eldon Stewart

That the Council of the Township of Carlow/Mayo adopts the minutes from the October 13, 2020 regular meeting of Council as circulated.

-Carried-

Business Arising from the Minutes

- No business arising from the minutes.

Staff Reports were reviewed and discussed as circulated.

Moved By: Dan Hughey

Seconded By: Mike Cannon

That the Council of the Township of Carlow/Mayo approves the October 31, 2020 expense report.

-Carried-

Moved By: Mike Cannon

Seconded By: Dan Hughey

That the Council of the Township of Carlow/Mayo approves the Carlow Community Centre Recreation Committee voucher no. 09-2020 and the Mayo Community Centre Recreation Committee voucher no. 09-2020 and 10-2020.

-Carried-

Moved By: Eldon Stewart
That the Council of the Township of Carlow/Mayo accepts the Road Superintendent staff report as circulated.
-Carried-

Seconded By: Richard Dillabough

Correspondence was reviewed and discussed as circulated.

Moved By: Richard Dillabough
That the Council of the Township of Carlow/Mayo hereby accepts the Eastern Ontario Trails Alliance report as circulated.
-Carried-

Seconded By: Eldon Stewart

Moved By: Mike Cannon
That the Council of the Township of Carlow/Mayo hereby accepts staff report and directs staff to investigate the possibility to retrofit the existing municipal office to accommodate a new council chambers with washrooms for the allocated funding of \$100,000 under the Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream.
-Carried-

Seconded By: Dan Hughey

Moved By: Eldon Stewart
That the Council of the Township of Carlow/Mayo hereby agrees to receive and file the following correspondence:

Seconded By: Richard Dillabough

- Item no. twelve - a
- Item no. thirteen – a to g inclusive

-Carried-

Recessed for a break at 6:32 p.m. and reconvened at 7:00 p.m.

7:00 p.m. Public Meeting regarding proposed Administrative Amendments to the Township of Carlow/Mayo Comprehensive Zoning By-law no. 33-2004, Township-wide and Township-initiated, in accordance with Section 34 of the Planning Act, R.S.O. 1990, chap. P.13.

The Public Meeting for the proposed Zoning By-law Amendment was called to order.

Mayor Adams explained the purpose of the public meeting and commented on the proposed amendments as it addresses cannabis operations. Therefore, proceeded to respond to the written questions submitted in advance of the meeting and further addressed questions from individuals who attended the meeting.

The purpose of the amendments to the Corporation of the Township of Carlow/Mayo Zoning By-law Number 33-2004, as amended, are general amendments to the zoning by-law that applies to all lands within the Township of Carlow/Mayo.

Purpose and Effect of the Amending By-Law

The purpose of the amendments is to amend and add Definitions to Section 3, to add provisions to Section 5 entitled General Provisions and to add a permitted use to Section 12 entitled Industrial.

The effect of the amendments to Zoning By-law no. 33-2004, as amended, would be as follows:

- Section 3 of the Zoning By-law is amended by revising and/or adding definitions as follows:
 - AGRICULTURE/AGRICULTURAL USE
 - CANNABIS
 - CANNABIS PRODUCTION
 - CANNABIS PRODUCTION FACILITY
 - FARM
 - GREENHOUSE, COMMERCIAL
 - MANUFACTURING, LIGHT
 - MANUFACTURING, PROCESSING, ASSEMBLING OR FABRICATING PLANT

- NURSERY FARM
- SENSITIVE LAND USES
- Section 5 General Provisions of the Zoning By-law is amended by adding the following new subsections:
 - 5.47 Cannabis Production
 - 5.48 Cannabis Production Facility
- Section 5, subsection 5.31.1 of the Zoning Bylaw, entitled Minimum Parking Space Requirements is amended by adding the following:
Cannabis Production Facility – 1 parking space per 38 square metres of gross floor area or portion thereof.
- Section 12, subsection 12.2, entitled Industrial - Permitted Uses is amended by adding the following use:
Cannabis Production Facility

Received one letter with written comments against the proposed amendment.

By-Law 26-2020 Moved By: Dan Hughey Seconded By: Mike Cannon
 Being a By-law to amend Comprehensive Zoning By-law Number 33-2004, as amended.
 -Carried-

By-law was given three readings, signed by the Mayor and Clerk, and numbered 26-2020, sealed with the Corporation Seal and placed in the By-law Book.

Moved By: Richard Dillabough Seconded By: Eldon Stewart
 That the Council of the Township of Carlow/Mayo adjourn at 7:33 p.m. to meet again on December 8, 2020 at 9:00 a.m. for a regular meeting of Council in person at the Carlow Community Centre or at the call of the Mayor.
 -Carried-

Bonnie Adams
Mayor

Arlene Cox
Clerk-Administrator