

Township of Carlow/Mayo
Council Meeting Minutes

June 8, 2021

7:00 p.m.

The Council of the Township of Carlow/Mayo held a regular monthly council meeting on Tuesday June 8, 2021 at 7:00 p.m. in person and electronically via Zoom at the Mayo Community Centre with the following members present:

Council:

Mayor: Bonnie Adams

Councillors: Mike Cannon, Richard Dillabough, Dan Hughey, Eldon Stewart

Staff:

Clerk-Administrator: Arlene Cox

Road Superintendent: Charles Mackey

Treasurer: Jenny Snider

Administrative Assistant: Sabrina Prentice

Deputy Treasurer/Deputy Clerk: Kayla Cunningham

Community Fire Safety Officer: Dwayne Meharrie

Others Present:

Nikolas Bierworth, Darlene (last name unknown), Mike Riley

Mayor Adams called the meeting to order at 7:01 p.m. and welcomed everyone in attendance.

Mayor Adams announced that the Clerk-Administrator, Arlene Cox, and the Road Superintendent, Charles Mackey, will be retiring in July and this will be their last council meeting therefore would like to take a moment to recognize and express appreciation to both individuals.

Clerk-Administrator conducted a roll call of everyone in attendance.

Agenda was reviewed as circulated.

Moved By: Mike Cannon

Seconded By: Richard Dillabough

That the Council of the Township of Carlow/Mayo adopts the agenda for the June 8, 2021 regular meeting of Council as circulated.

-Carried-

No disclosure of pecuniary interest declared.

Minutes from the May 11, 2021 regular meeting of Council and the May 17, 20 and 26, 2021 special meetings of Council were reviewed as circulated.

Moved By: Dan Hughey

Seconded By: Richard Dillabough

That the Council of the Township of Carlow/Mayo adopts the minutes from the May 11, 2021 regular meeting of Council and the May 17, 20 and 26, 2021 special meetings of Council as circulated.

-Carried-

Business Arising from the Minutes

- No business arising from the minutes.

7:09 p.m. Nikolas Bierworth attended the meeting to discuss opening the road allowance Ruddy Lane.

Staff Reports were reviewed and discussed as circulated.

Moved By: Richard Dillabough
That the Council of the Township of Carlow/Mayo approves the May 31, 2021 expense report.
-Carried-

Seconded By: Dan Hughey

Moved By: Mike Cannon
That the Council of the Township of Carlow/Mayo approves the Carlow Community Centre Recreation Committee voucher no. 04-2021.
-Carried-

Seconded By: Eldon Stewart

Moved By: Eldon Stewart
That the Council of the Township of Carlow/Mayo accepts the Road Superintendent report as circulated.
-Carried-

Seconded By: Richard Dillabough

Moved By: Richard Dillabough
That the Council of the Township of Carlow/Mayo receives the monthly fire and emergency management report as information only, as submitted by the Community Fire Safety Officer/Community Emergency Management Coordinator.
-Carried-

Seconded By: Mike Cannon

Moved By: Richard Dillabough
That the Council of the Township of Carlow/Mayo authorizes the Community Fire Safety Officer to submit the draft Open-Air Burn By-law to the Ministry of the Attorney General for review and approval.
-Carried-

Seconded By: Mike Cannon

Correspondence was reviewed and discussed as circulated.

Moved By: Mike Cannon
That the Council of the Township of Carlow/Mayo accepts the Eastern Ontario Trails Alliance minutes as circulated.
-Carried-

Seconded By: Richard Dillabough

Moved By: Dan Hughey
That the Council of the Township of Carlow/Mayo accepts quotation number 000938 received from Beacon Construction for office renovation in the amount of \$119,450.10 plus H.S.T.
-Carried-

Seconded By: Mike Cannon

Moved By: Dan Hughey
That the Council of the Township of Carlow/Mayo approves staff to submit the draft Regulating the Keeping of Dogs By-law to the Ministry of Attorney General for review and approval.
-Carried-

Seconded By: Richard Dillabough

Moved By: Mike Cannon
That the Council of the Township of Carlow/Mayo agrees to defer the draft noise by-law until the July 13, 2021 regular meeting of Council.
-Carried-

Seconded By: Dan Hughey

Moved By: Richard Dillabough
That the Council of the Township of Carlow/Mayo accepts the Zoning By-Law Amendment Application submitted by the applicant, Daniel Schmidt; Part of Lot 21, Concession 15, Part 1 21R-22394, formerly in the geographic Township of Mayo, now in the Township of Carlow/Mayo; County of Hastings; 5616 Boulter Road; File no. 2021-01 to be complete.
-Carried-

Seconded By: Eldon Stewart

Moved By: Mike Cannon
That the Council of the Township of Carlow/Mayo agrees to receive and file the following correspondence:

Seconded By: Richard Dillabough

- Item no. fifteen – a to b inclusive

-Carried-

- By-Law 16-2021** Moved By: Dan Hughey Seconded By: Eldon Stewart
Being a By-law to appoint a Deputy Treasurer/Deputy Clerk for the Corporation of the Township of Carlow/Mayo.
-Carried-
- By-Law 17-2021** Moved By: Dan Hughey Seconded By: Mike Cannon
Being a By-law to appoint a By-law Enforcement Officer and Chief Building Official for the Township of Carlow/Mayo.
-Carried-
- By-Law 18-2021** Moved By: Richard Dillabough Seconded By: Dan Hughey
Being a By-law authorizing execution of an Agreement between the Corporation of the Township of Wollaston and the Corporation of the Township of Carlow/Mayo.
-Carried-
- By-Law 19-2021** Moved By: Mike Cannon Seconded By: Dan Hughey
Being a By-law to appoint a Chief Administrative Officer/Clerk/Treasurer for the Corporation of the Township of Carlow/Mayo.
-Carried-
- By-Law 20-2021** Moved By: Dan Hughey Seconded By: Mike Cannon
Being a By-law to authorize the adoption of an Employee Code of Conduct by the Corporation of the Township of Carlow/Mayo.
-Carried-
- By-Law 21-2021** Moved By: Dan Hughey Seconded By: Mike Cannon
Being a By-law to adopt the North Hastings Community Safety and Well-being Plan.
-Carried-

By-laws were given three readings, signed by the Mayor and Clerk, and numbered 16-2021, 17-2021, 18-2021, 19-2021, 20-2021 and 21-2021, sealed with the Corporation Seal and placed in the By-law Book.

Moved By: Dan Hughey Seconded By: Richard Dillabough
That the Council of the Township of Carlow/Mayo hereby agrees to proceed into an in-camera session at 7:47 p.m. under Section 239 subsection 2(d) and 2(f) of the Municipal Act 2001. S.O. 2001, labour relations or employee negotiations; advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
-Carried-

Moved By: Richard Dillabough Seconded By: Eldon Stewart
That the Council of the Township of Carlow/Mayo hereby directs staff to carry out directions given in in-camera session unless otherwise dealt with.
-Carried-

Moved By: Dan Hughey Seconded By: Richard Dillabough
That the Council of the Township of Carlow/Mayo grants permission for Nikolas Bierworth to open the road allowance, approximately 800 metres from New Carlow Road, to allow access to lots 8 and 9, concession 13, geographic Township of Carlow.
-Carried-

Moved By: Richard Dillabough Seconded By: Dan Hughey
That the Council of the Township of Carlow/Mayo adjourn at 9:16 p.m. to meet again on July 13, 2021 at 9:00 a.m. for a regular meeting of Council or at the call of the Mayor.
-Carried-

Bonnie Adams
Mayor

Jenny Snider
CAO/Clerk